



CONSORTIUM AGREEMENT

"European Interdisciplinary Master African Studies"



Erasmus+ KA1 – Learning Mobility for Individuals
Erasmus Mundus Joint Master Degree (EMJMD)

AGREEMENT NUMBER - 2019 - 2036 / 001 - 001

PROJECT NUMBER - 610555-EPP-1-2019-1-DE-EPPKA1-JMD-MOB

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The Consortium Agreement is established within the framework of the Erasmus+ Programme KA1, Learning Mobility of Individuals - Erasmus Mundus Joint Master Degree. It is intended to achieve a sound management of the consortium partnership and address all aspects linked to the organization and implementation of the project activities.

The consortium partners are

- (1) Universität Bayreuth (hereafter named "UBT" or coordinating institution), Germany; represented by its President Prof. Dr. Stefan Leible,
- (2) Université Bordeaux Montaigne (hereafter named "UBM" or partner), France; represented by its President Prof. Dr. Lionel Larré,
- (3) Universidade do Porto (hereafter named "UP" or partner), Portugal; represented by its Rector Prof. Dr. António Sousa Pereira.

The present document establishes the terms of the agreement between the partners of the "European Interdisciplinary Master African Studies" (hereinafter referred to as EIMAS) consortium. This agreement, together with the Grant Agreement signed between the UBT and the Education, Audiovisual and Culture Executive Agency (EACEA), constitutes the "legal entity" of this project, in which the rights and obligations of the coordinating institution and the partners are defined. By signing the present Agreement, the coordinating institution and the partners commit to reading and respecting the terms of the Consortium Agreement and of the Grant Agreement (annex I).

WHEREAS

- a) Erasmus+ is an EU-funded programme that focuses on sharing, developing and transferring innovative practices between participating countries;
- b) The Partners, having the required experience in the Erasmus+ KA1 programme and using nationally accredited teaching programmes only, submitted a proposal for a project entitled EIMAS in the framework of the Call for Proposals 2019 (EAC/A03/2018) of the European Commission;
- c) The EIMAS project was selected for funding by the EACEA;
- d) The period of implementation of the project and its activities has begun on 01.12.2019 and shall end on 30.11.2025.

The undersigned hereby specify the terms of their commitment towards the successful implementation of the project and agree as follows:







1. CONSORTIUM STRUCTURE AND OBJECTIVES

The EIMAS partnership is composed of three partners, as identified in the Grant Agreement and hereinafter, and coordinated by UBT.

The UBT, UBM, and the UP are committed to extend and intensify their long-standing collaborative relationship through cooperation in the Erasmus+ programme - KA1 – Learning Mobility for Individuals; Erasmus Mundus Joint Master Degree (EMJMD) and, thus, establish a consortium for a joint programme of EIMAS. The institutions intend to undertake this joint effort in order to promote further cooperation and to cooperate toward the internationalisation of the European higher education landscape in a mutually beneficial association in general and, therefore, to develop academic and cultural exchange in education, research and other intercultural areas within the European Interdisciplinary Master African Studies Consortium (EIMASC) and beyond, in particular through this first EMJMD programme in African Studies.

The partners of the consortium have all signed the ERASMUS+ Charter and are, thus, eligible as institutions establishing the EIMASC to participate in the EMJMD programme, having applied for funding by the Education, Audiovisual and Culture Executive Agency (EACEA).

The partners have agreed that:

- 1. The EIMAS as well as the EIMASC agreement are in line with the provisions of the Erasmus+ Programme Guide, the respective grant agreement as well as the regulations and requirements of the EMJMD Project Handbook.
- 2. UBT, UBM and UP are considered to be equal consortium partners who share the rights and responsibilities of the EIMAS equally. UBT, UBM and UP are EU grant beneficiaries of the funding allocated to the EIMAS and have signed a multi-beneficiary grant agreement on behalf of the EIMASC.
- 3. The UBT functions as the coordinating institution of the EIMASC, whereas the UBM and the UP function as partners. Therefore, the partners UBM and UP grant the respective necessary mandate to UBT in order to enable UBT to act as the coordinating partner of the EIMASC.
- 4. The EIMASC has established one governing body managing the academic and administrative activities within the EIMAS project. The Executive Committee (EC) is considered to be the central management structure of the project.

The Executive Committee (hereafter named EC) consists of academic and administrative representatives of all partners. Members of the EC are: Dr. Franz Kogelmann (UBT, EIMAS Dean; Managing Director "Africa Multiple" Cluster of Excellence); Dr. Arnim Heinemann (UBT, Director International Office), Ms. Mirjam Straßer (UBT, EIMAS Consortium Coordinator (EIMASCC)); Prof. Dr. Bernard Calas (UBM, EIMAS Dean; Department of Geography), Ms. Irina Simion (UBM, Director International Office); Prof. Dr. Amélia Polónia (UP, EIMAS Dean; Department of History, Political and International Studies); Mrs. Carla Augusto (UP, International Office, Faculty of Arts and Humanities). Furthermore, three representatives from the areas of Gender, Diversity and Quality Assurance from the respective universities as well as one student representative from each cohort will be present in the executive committee. The student representative of each cohort will be elected by his/her fellow students during the introductory week at the beginning of the first semester. Re-elections will take place again at the beginning of the 2nd and 3rd semester. The student representatives will be the voice of the cohort in all academic, administrative or organisational matters and interests within the EC. They can consult the EIMASCC and EC at any time.

The EC meets once a month per video or audio conference and once a semester physically and is responsible for the general management of the project. This includes quality assurance, recognition







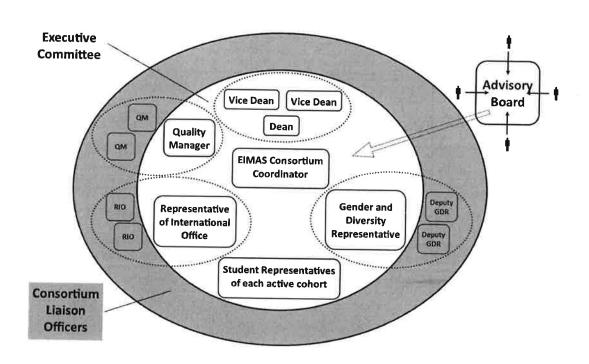
issues, consortium changes (new partners, termination of participation), membership changes of board and committees, partner dispute resolution as well as complaints by students and academic/administrative staff. Moreover, the EC is responsible for academic supervision of the programme, its structure, content and credit equivalence at all three partner institutions, for professional advice to the students and for running the selection process. The EC is also responsible for announcing the calls for application, for organising and executing the selection process including the communication with applicants and nominees until the admission of the respective cohort is completed by the EIMASCC and her team of assistants.

- 5. At the same time, the EIMAS Consortium Coordinator with her team of assistants takes care of the administrative communication (for issues of enrolment as well as practical assistance, such as visa, accommodation, transport, orientation etc.) with candidates admitted to the EIMAS, under the responsibility of, and in coordination with, the EC (for administrative and academic matters). The EIMASCC and her team of assistants are supported by the International Offices of the consortium partner institutions represented in the EC.
- 6. Moreover, an Advisory Board (hereafter named AB) has been established. It consists of internal and external representatives from academia, business, politics and civil society engaging with Africa (representing the future job market). It serves as consulting and evaluating body to the EC thus supervising and monitoring the quality of the project and offers advice and recommendations to the EC on a regular basis.

The AB consists of four voting members and permanent attendees who have been appointed by the Executive Committee.

It meets physically bi-annually, starting with the preparatory year and may meet in between per video conference in order to monitor the quality assurance of the project.

EIMAS Organisation Chart









1.1. ROLES AND OBLIGATIONS OF CONSORTIUM PARTNERS

By signing the present agreement, the coordinating institution and the partners agree to the following:

- a) To be jointly and severally responsible for carrying out the project in accordance with the terms and conditions of the Grant Agreement;
- b) To be responsible for complying with any legal obligations incumbent on them jointly or individually;
- c) To make appropriate internal arrangements for the proper implementation of the project, consistent with the provisions of the Grant Agreement.

1.1.1. Roles of the Coordinating Institution and the EIMAS Consortium Coordinator (EIMASCC)

- a) Ensure that the project is implemented in accordance with the Grant Agreement;
- b) To act as the intermediary for all communications between the beneficiaries and the EACEA, except where provided otherwise in the Grant Agreement;
- c) To immediately provide the EACEA with the information related to any change in the name, address, legal representative as well as in the legal, financial, technical, organisational or ownership situation of any of the beneficiaries, or to any event likely to affect or delay the implementation of the project, of which the EIMASCC is aware, by making amendments to the contract according to the official guidelines of the EACEA;
- d) To bear responsibility for supplying all documents and information to the EACEA which may be required under the Agreement, except where provided otherwise in the Grant Agreement; where information is required from the other beneficiaries, the coordinator shall bear responsibility for obtaining and verifying this information before passing it on to the EACEA;
- e) To make the appropriate arrangements for providing any financial guarantees required under the Grant Agreement;
- f) Establish the requests for payment in accordance with the Grant Agreement;
- g) Where it is designated as the sole recipient of payments on behalf of all of the beneficiaries, to ensure that all the appropriate payments are made to the other beneficiaries without unjustified delay. The coordinating institution shall make all payments to the other beneficiaries by bank transfer and keep appropriate evidence of the amounts transferred to each beneficiary for any checks and audits;
- h) To bear responsibility for providing all the necessary documents in the event of checks and audits initiated before the payment of the balance, and in the event of evaluation.

1.1.2. Roles of the Consortium Partners

- a) To inform the EIMASCC immediately of any change likely to affect or delay the implementation of the project of which the beneficiary is aware;
- b) To inform the EIMASCC immediately of any change in its legal, financial, technical, organisational or ownership situation and of any change in its name, address or legal representative;
- c) To submit in due time to the EIMASCC: the data needed to draw up the reports, financial statements and other documents; all the necessary documents in the event of audits, checks, evaluation and monitoring; and any other information to be provided to the EACEA according to the Grant Agreement, except where the Agreement requires that such information be submitted directly by the beneficiary to the EACEA;
- d) Except in reasons of force majeure, to participate in every partnership meeting. If the local coordinator of each partner cannot be present, a proxy shall be nominated;
- e) When it hosts a project meeting or local event, to produce an internal report after the meeting/event and send it to the EIMASCC in the four weeks after;
- f) To regularly update the requested data/documents.

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1.2. Quality Assurance

UBT, as the coordinating institution, has established its own specific quality assurance system for teaching and administrative service during its institutional 'system accreditation process.' This enables the university to internally accredit and re-accredit all new study programmes. The quality management processes involved include the systematic acquisition and evaluation of qualitative and quantitative data in order to guarantee and optimize the quality of research and teaching. The data collected includes ratios of degrees awarded, drop-out statistics, credit points earned per semester, workload documentation, transitional quotas for bachelor's and master's programmes, as well as data from student and researcher evaluations via internal surveys. A central part of this quality assurance system is the semi-annual analysis of the data conducted by the relevant committees in order to steer development towards the targets in research and teaching, which are defined in the respective performance agreements with the faculties and research focus areas. Moreover, the award-winning international service structure at the UBT, with its comprehensive 'full service approach' to students, scholars, and alumni includes a special evaluation procedure comparable to the surveys introduced to the international market by i-graduate in the International Student Barometer. The Quality Assurance Departments will ensure that the portfolio of existing measures and evaluation procedures, including mentoring and tutoring programmes, are in place. This should increase the number of successful students and prevent dropouts, and will be adapted to fit the EIMAS project to the benefit of all parties involved.

In the framework of UBT's System Accreditation as well as the Internationalization Audit conducted by the German Rector's Conference (HRK), a portfolio of quality protection and assurance measures and procedures – including context analysis, specific questionnaires for each project and their sub-activities such as workshops, summer schools, joint study programmes under evaluation – have already been introduced and implemented. This basis will be adapted to the EIMAS project and supervised by the Executive Committee (EC), including videoconferences with the consortium partners' relevant units. Efficiency, transparency and optimization of all processes and activities involved in the EIMAS project, including self-evaluation and quality assessment, are the core aims of the quality management system of the consortium. This concerns indicators of performance, commitment and additional funding activities. The continuous improvement of quality and outreach in international research, teaching, and service are substantial components of the Strategic Development Plan of Internationalization and the university's mission statements at each of the consortium's partner institutions.

2. ACADEMIC PROGRAMME

The EIMASC has unanimously agreed upon the following academic programme:

The joint Master "European Interdisciplinary Master African Studies" is a two-year interdisciplinary academic programme of 120 ECTS and divided into four semesters. Starting in September, the students follow a mobility path (max. four mobilities) according to the academic schedule by attending the first semester at UP, the second semester at UBT, and the third semester at UBM. The fourth semester is dedicated to empirical field research or an internship in Africa, or Africa-related institution in Europe or elsewhere, and to the preparation of the final thesis at the consortium partner institution providing the principal supervisor of the thesis. Efforts will be made for an equitable distribution of the students among the partner institutions in terms of supervision, in accordance with their research/thesis proposals and each partner's fields of expertise. The academic content is composed of modules from the existing accredited MA programmes and reflects the complementarity of strengths of the different partner institutions in the field of African Studies. The EIMAS has a clear social science and humanities

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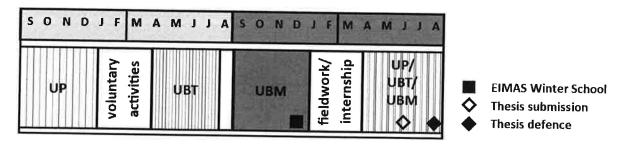


orientation aiming at integrating research questions of the social sciences and the humanities relevant for the practical application in African contexts. Interdisciplinary contents are taught during all the semesters. In the first semester, UP provides an overview of and a wide-ranging introduction into relevant topics of interdisciplinary African Studies. A particular focus is placed on the students' familiarization with existing theory in areas of history, literature and development studies and the training of working and research methods. This allows for specialization and in-depth study of subfields at later stages of the programme. In the second semester, spent at UBT, the student will deal with developmental questions in sociology, political sciences, geography, religious studies, and art practices in African contexts. Owing to particular competences in political sciences, geography and sociology at UBM, the third semester deals with relevant research questions regarding governing Africa, land use development and urban development. The fourth semester is reserved for the realization of an internship or empirical field research and thesis writing.

Academic Timetable (Mandatory and Optional Modules)

| | University of Port (UP) | 0 | University of Bayres (UBT) | ıth | University of Bordea Montaigne (UBM) | | UP, UBT or UBM | |
|---------------------------------------|---|------|---|------|---|------|--|------|
| | Semester 1 | | Semester 2 | | Semester 3 | ij. | Semester 4 | |
| | Title | ECTS | Title | ECTS | Title | ECTS | Title | ECTS |
| Module 1 (mandatory) | Research Methods | 5 | Actors in Development Politics | 5 | Managing Projects in Development Cooperation | 5 | Master Thesis (incl. Internship or Field Work) | 30 |
| Module 2 (mandatory) | Trends of Global Africa | 5 | Socio-political Processes in Africa | 5 | Mapping African Urban Dynamics and Heritage | 5 | | |
| Module 3 (mandatory) | Development Cooperation | 5 | Geographies of Environment and Development | 5 | Investing in Africa – Opportunities and Actors | 5 | | |
| Module 4 (optional, 2 out of 3) | Intercultural Communication In Global Africa | 5 | Religion in/from Africa | 5 | Tropical Agriculture and Sustainable Development | 5 | | |
| Module 5 (optional, 2 out of 3) | Development Education | 5 | Media and Art in Africa | 5 | Political and Security Challenges in Africa | 5 | | |
| Module 6 (optional, 2 out of 3) | African Literatures | 5 | African Language (Arabic, Bambara, Hausa or Swahili) | 5 | Demographic Growth and Social Challenges | 5 | | |
| Module 7 (mandatory) | Project Colloquium (internship, fieldwork, Winter School) | 5 | Project Colloquium (internship, fieldwork, Winter School) | 5 | Project Colloquium (Internship, fieldwork, Winter School) | 5 | 2111111 | |
| Module B (highly recommended) | Portuguese Language Course | | German Language Course | | French Language Course | - | | |
| TOTAL | | 30 | | 30 | | 30 | | 30 |

3. PROGRAMME STRUCTURE AND MOBILITY PATH











4. FINANCIAL PROVISIONS

4.1. Programme Costs

The calculated entire programme costs for the EIMASC, i.e., student participation costs, including expenses for realising the academic programme, as well as the consortium management costs, travel expenses of all participating individuals (scholars, staff, committee members, external evaluators etc.) and funds required for evaluation, quality assurance and future accreditations are detailed in the budget plan including the co-funding contributions by the EIMASC partners. The reimbursement of eligible costs is referred to under the respective paragraph below.

4.1.1. Consortium Management Costs

The EIMASC has unanimously agreed upon the following total consortium management costs for each consortium partner for the realization of the entire programme of five years, i.e., one preparatory year and four consecutive intakes.

| Total Consortium Management Costs | UP | UBT | UBM | |
|--|------------|--------------|-------------|--|
| 643,400.00 € | 53,800.00€ | 468,800.00 € | 120,800.00€ | |

Lump sum:

The EIMASC has unanimously agreed upon the following human and financial resources/management costs:

- UBT, 1x full-time academic EIMAS Consortium Coordinator (E13, 100%), provision of resources (Head of International Office, Academic Coordinator of IAS; teaching staff; student assistants), travel expenses for committee members (EC, AB), participation costs and travel expenses for scholars/guest lecturers;
- UBM, provision of resources (Head International Office, teaching staff (including mentorship and thesis supervision), student assistants), travel expenses for committee members (EC, AB), participation costs and travel expenses for scholars/guest lecturers;
- UP, provision of resources (Head International Office, teaching staff (including mentorship and thesis supervision), student assistants), travel expenses for committee members (EC, AB), participation costs and travel expenses for scholars/guest lecturers, accreditation of a joint Master programme.

4.1.2. Participation Costs Incurred by the EIMASC

The EIMASC has unanimously agreed upon the following total student participation costs for each consortium partner for the realization of the entire programme. The participation cost calculation is based on 58 students (44 coming from Erasmus+ Partner countries, 14 coming from Erasmus+ Programme countries) for four consecutive intakes.

| Total participation costs | UP | UBT | UBM |
|---------------------------|--------------|-------------|-------------|
| 920,458.17 € | 280,246.50 € | 510,027.00€ | 130,184.67€ |

Calculated participation costs comprise

- Participation costs of the academic programme
- Intercultural programme costs
- Administrative costs (registration, insurance, etc.)
- Fees for soft skill qualification courses (languages, etc.)

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- Costs for academic excursions and conference participation
- Webpage and marketing costs
- Operation costs
- Common costs
- Organisational costs

4.1.3. Participation Costs Charged to the Students

The EIMASC has unanimously agreed upon the following participation costs for students with an EMJMD student scholarship enrolled in the EIMAS for each of the four semesters.

| | Participation costs per semeste (30 ECTS) 2,250.00 € | | |
|----------------------------|--|--|--|
| Programme country students | | | |
| Partner country students | 4,500.00 € | | |

Scholarship students: For students awarded an EMJMD student scholarship, the participation costs are covered by the scholarship. The participation costs for EIMAS scholarship holders include enrolment and tuition fees at the three partner institutions, library and laboratory costs, full insurance coverage, language courses, fieldtrips and other academic activities, issuance of Diplomas and transcripts, and any other mandatory costs related to the students' participation in the Master.

Self-funded students are responsible of paying the tuition fees, when applicable, and all costs derived from their participation in the Master's course. Self-funded students will pay the participation costs at the partner institutions that they are attending at the start of each semester. The EIMAS Consortium may apply a partial fee waiver for self-funded students in which the tuition fees owed will be charged in accordance with the partners' national and university regulations in force. Waivers will not exceed the amount of the tuition fees. Waivers do not include application fees, administrative charges, room and board, or other mandatory costs related to the students' participation in the Master's course (library and laboratory costs, health insurance, language courses, fieldtrips and other academic activities, issuance of Diplomas and transcripts).

4.2. Granted Funds

The EACEA financial contribution to the implementation of the EIMAS programme (four intakes) amounts up to EUR 2,936,000.00 maximum. The EACEA grant comprises a contribution to consortium management costs, and contributions to student participation costs, student travel and installation costs, and student subsistence costs. Details and allocation of respective student scholarships are laid down in the EMJMD grant request. The general distribution of the maximum total awarded amount is as follows:

| Total | Contribution to management costs and scholars' mobility | Contribution to student participation costs | Contribution to travel and installation costs | Contribution to subsistence costs |
|---------------|---|---|---|-----------------------------------|
| 2,936,000.00€ | 220,000.00 € | 918,000.00 € | 406,000.00 € | 1,392,000.00 € |

The total amount of contribution to subsistence costs (1,392,000.00 €) will be entirely transferred on









a monthly basis (last working day of a month; according to German bank holidays) to the respective EMJMD student scholarship holders enrolled in the EIMAS programme. The first instalment will be paid after the official start of the programme as soon as the student has opened a European bank account. The EIMASCC will book the transportation (flight or train ticket) of the scholarship holders from their place of origin to UP, as first host institution in the EIMASC, and back at the end of the EMJMD. The remaining relevant amount for travel and installation costs will be transferred to the students' European bank accounts.

The total amounts of contribution to consortium management costs and the contribution to student participation costs (1,138,000.00 €) will remain with the EIMASC and will be entirely used to co-finance the respective consortium management costs as well as the participation costs incurred by the realization of the EIMAS programme for the preparatory year and four consecutive intakes. The allocation of EACEA financial contributions to each consortium partner is referred to in the paragraphs below.

4.2.1. Allocation of Contribution to Consortium Costs

The EIMASC has unanimously agreed upon the following allocation of the EACEA contribution to consortium management costs.

| Contribution to consortium management costs | UP | UBT | UBM | |
|---|-------------|--------------|-------------|--|
| 220,000.00 | 53,800.00 € | 117,400.00 € | 48,800.00 € | |

4.2.2. Co-funding of Consortium Management Costs

The EIMASC has unanimously agreed upon the following co-funding of consortium management costs of each consortium partner.

| | UP | UBT | UBM |
|---|-------------|--------------|--------------|
| Consortium management costs | 53,800.00 € | 468,800.00 € | 120,800.00 € |
| Contribution to consortium management costs | 53,800.00€ | 117,400.00 € | 48,800.00 € |
| Co-funding of consortium management costs | 0.00€ | 351,400.00 € | 72,000.00 € |

4.2.3. Allocation of Contribution to Participation Costs

The EIMASC has unanimously agreed upon the following allocation of the EACEA contribution to participation costs.

| Contribution to participation costs | UP | UBT | UВM | |
|-------------------------------------|--------------|--------------|--------------|--|
| 918,000.00 € | 278,000.00 € | 510,000.00 € | 130,000.00 € | |

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4.3. The EIMASC has unanimously agreed upon the following internal advance payment/reimbursement system of eligible costs:

Management costs:

- O Costs for guest lecturers will be paid by the coordinating institution directly to the guest scholar.
- O Costs for consortium meetings (transportation and accommodation) will be paid by the coordinating institution.
- UBM will receive the costs for the programme coordination in advance after having submitted a copy of the working contract of the assistant to the EIMASCC.
- O UP will receive the reimbursement for the accreditation after having submitted the invoice.

Participation costs:

- Student registration/tuition fees will be transferred to the partner university at least one month prior to the arrival of the students at the respective university.
- Costs for additional lecturers, tutors, mentors and buddies will be paid after having submitted a copy of the working contract or a receipt for the received payment to the EIMASCC.
- O Costs for events (e.g. orientation week, excursions) will be reimbursed after having submitted the invoices. It is possible to ask for an advance payment by submitting an informal request with a detailed estimate of costs to the EIMASCC.

After an event has ended, the final account has to be submitted to the EIMASCC within four weeks.

- 4.4. The EIMASC has unanimously agreed upon aiming at the mobilisation of the following complementary non-EU funds (national/regional/institutional funding systems)
- Additional funding paid by institutional, regional, or national sources.

4.5. Bank Account Details of the Consortium Partners

4.5.1. University of Bayreuth:

Name of the bank:

Staatsoberkasse Bayern

Address of the bank:

Dreifaltigkeitsplatz 177, 84028 Landshut, GERMANY

IBAN:

DE84 7500 0000 0074 3015 30

BIC:

MARKDEF1750

VAT:

DE 811 264 317

4.5.2. Université Bordeaux Montaigne:

Name of the bank:

DRFIP de Nouvelle-Aquitaine et du département de la Gironde –

Trésor Public

Address of the bank:

24 rue François de Sourdis, Boite Postale 908, 33060 Bordeaux

Cedex, FRANCE

IBAN:

FR76 1007 1330 0000 0010 0001 035

BIC:

TRPUFRP1

VAT:

FR01 193 317 666

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4.5.3. Universidade do Porto:

Bank Account Holder:

Faculdade de Letras – Universidade do Porto

Name of the bank:

Banco Santander Totta

Address of the bank:

Porto – Júlio Dinis, Rua Júlio Dinis, 818, 4050-322 Porto - PORTUGAL

IBAN:

PT50001800032518762602059

BIC:

TOTAPTPL

VAT/Tax number:

501413197

4.6. Sub-contracting

Where the implementation of the project requires the procurement of goods, works or services, partners shall award the contract to the tender offering the best value for money or, as appropriate, to the tender offering the lowest price. In doing so, they shall avoid any conflict of interests. Partners additionally commit to respect the terms established in the Grant Agreement regarding subcontracting.

4.7. General Financial Obligations

All partners commit to keeping all original documents, especially accounting and tax records, stored on any appropriate medium, including digitalised originals when they are authorised by their respective national law and under the conditions laid down therein, for a period of five years starting from the date of payment of the balance, unless a longer duration is required by the national law.

The final budget to be awarded will depend on the assessment of the quality of the project's outcomes in accordance to the established budget in the Grant Agreement (annex I).

Budget transfers are allowed in accordance to the terms established in the Grant Agreement. Should it be considered necessary by the partnership to proceed to any transfer, the coordinating institution will undertake the needed procedures so as to formalise the transfer. All partners will be informed accordingly.

The distribution of the funds among the partners depends on the general costs allocated to the performance of each partner institution. Transfer can be undertaken in regular as well as need-based instalments. Additional costs can be claimed in the framework of the calculated budget and will be reimbursed by the coordinating institution (UBT) from the EIMAS overall budget.

All pre-financing payments are done by the EACEA to UBT according to Article I.5 of the Grant Agreement.

All payments made to partners – even if they will be done as regular instalments or reimbursements – will be considered as advanced payments pending on the explicit approval by the EACEA of the final report and of the quality of the products and outputs of the project.

The payment will be made by UBT to the partners' bank account, whose details are indicated in 4.5. in the same funding scheme used by the EACEA and referred to above.

Additionally, payments will be made only if the partner demonstrates that all tasks and responsibilities as established in the approved proposal and in the present Agreement are fulfilled.







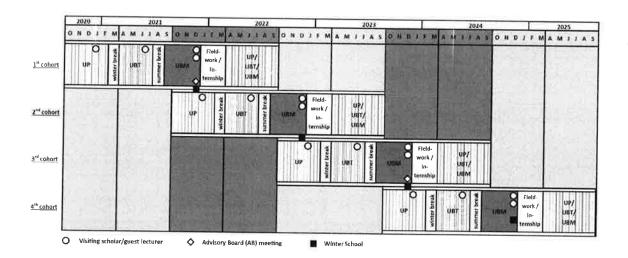
5. DEVELOPMENT AND SUSTAINABILITY PLAN

There are three crucial aspects that must be ensured in order to secure the sustainability of EIMAS:

- Securing a long-term administrative structure for EIMAS: Within the consortium, EIMAS is an
 important pillar in developing their existing foci on African studies on a European level. Thus the
 consortium partners are committed to ensuring a sustainable EIMAS structure. A cornerstone will
 be a full position for the EIMAS Consortium Coordinator from December 2019.
- Securing a long-term academic structure for EIMAS by incorporating it into the African studies of UBM, UBT and UP.
- Development of long-term possibilities to finance MA students within the EIMAS structure: two
 sources of financing that are connected with the experience of the consortium partners in thirdparty research funding and of the present consortium partners' links with third-party scholarship
 funding institutions are foreseen:
 - Scholarships from third-party funding institutions
 - Self-paying cohorts of students

All partners have committed to exploring and using the opportunities for acquiring these funds from the start of the programme onwards as well as for engaging an increasing number of self-paying students.

The EIMASC has unanimously agreed upon the following development and sustainability plan (cornerstones, milestones):



6. AWARENESS RAISING MEASURES: MARKETING AND PUBLIC RELATIONS

The EIMAS project will achieve global visibility by way of press releases, newsletters, a select portfolio of printed marketing media, and a joint website according to the guidelines on the EMJMD programme, all of which will introduce the project, its participants, as well as the opportunities to register for the programme (students) or get involved as guest lecturers, etc. All official associated partners of the EIMAS expressed their full support in advertising the EIMAS and will thus essentially assist in the







recruitment of excellent candidates for the EIMAS and additionally enrich the programme with the expertise of various scholars traveling as guest lecturers.

Moreover, project participants will communicate the consortium within their professional sphere in research, teaching and academic management, i.e. at conferences, lectures, seminars, and workshops worldwide. In addition UBT, UBM and UP will activate their existing alumni networks in the field of African studies. Beyond the range of scientific conferences, this also includes 'best practice' seminars at the national and international levels, i.e. professional network events such as the 'Gate Germany' series of events supported by the German Academic Exchange Service (DAAD), the EURAXESS network, as well as conferences such as NAFSA, EAIE, APAIE, Nature Jobs and ECF.

The participation and exchange of students and researchers will be living evidence of the collaborative consortium. In addition to the joint teaching programme, publications will attest to the academic achievements and proven excellence of the EIMAS. These activities will raise awareness of the project within the greater HE sphere and the global scientific community and further the consortium's sustainability.

External communication with prospective students and contributing academic staff will also be conducted via professional digital networks such as LinkedIn and social media networks such as Facebook. It will be ensured that the communication is adapted to internet facilities and uses in Africa (mobile phones, slower internet connection).

Internal communication within the consortium will take place over a special computer cloud exchange platform, which will enable the consortium participants furnished with varying access privileges (depending on their role in the consortium) to interact on the main project scale as well as within subgroups, to share documents and data in the computer cloud system, and to access resources such as server and storage space, hardware and software, as well as the UBT's online services. In the cloud system, the project concept, the measures planned, the milestones, the minutes of meetings, schedules, abstracts, proceedings of workshops and conferences, teaching materials such as reference books, videos of lectures, and webinars will all be available to those participants with the highest level of access.

The computer cloud system will be hosted on the servers of the UBT; it will be managed by the EIMASCC.

The website will display a comprehensive overview of all relevant information such as the list of participants, work groups, projects, a calendar of events, calls for applications, EIMAS' as well as additional funding opportunities (such as exchange and mobility grants for students and scholars), along with any relevant deadlines.

7. SCHOLARSHIP MANAGEMENT SYSTEM

The EIMASC has unanimously agreed upon the following scholarship management system (EACEA-Mobility Tool) including handling dropouts and cooperation mechanisms with the relevant administrative and financial bodies:

- 1. Scholarships are transferred to the students directly by the coordinating institution according to the Erasmus+ EMJMD student scholarship payment rules on a monthly basis.
- 2. The unauthorized absence of students from the EIMAS programme activities results in an immediate suspension of any payment.
- 3. The scholarship management is executed through the E+ Mobility Tool.
- 4. The EIMASC intends to prevent any dropouts from the programme through close academic supervision and support and a rigorous financial management.









5. Any scholarship funds not needed are either re-allocated to other measures or re-funded to the EACEA according to the financial rules of the EMJMD regulations.

8. APPLICATION, SELECTION AND ADMISSION CRITERIA AND PROCEDURES

The EIMASC has unanimously agreed upon the following regulations of the student application, selection and admission criteria in order to ensure the candidates' eligibility:

Minimum Admission Requirements

- Bachelor's degree from an officially recognised and nationally accredited university in the field of Social Sciences or Humanities (African Languages and Cultures, History, Cultural or Social Anthropology, Sociology, Geography, Development Studies, Political Science, Public Administration or other studies related to the Social Sciences or convincing application of other academic disciplines)
- A very good (B) overall grade for the Bachelor's programme (see: https://www.studyineurope.eu/grades)
- A very good command of English (CEFR: C1, IELTS: 6.5, TOEFL: 95 (internet-based) or Cambridge English: Proficiency (CPE)).

Required Documents (accepted in English, French, German or Portuguese)

- Copy of high school certificate
- Copy of Bachelor certificate
- Copy of transcript of records covering all Bachelor's coursework
- Proof of English language skills (IELTS, TOEFL, Cambridge)
- European Format Curriculum Vitae (preferably Europass; in English)
- Motivation letter in English
- Two letters of recommendation
- Copy of the national identity card, passport ID page and/or residence permit
- Current proof of place of residence, study, training or work

Selection Criteria

Students will be selected on the basis of the following criteria and weighting factors:

1st step:

- Relevance of academic background for MA African Studies (yes/no)
- Quality of academic performance (Bachelor programme) (30%)
- Quality of motivation letter (30%)
- Quality of extracurricular performance (30%)
- Quality of recommendation letters (10%)

2nd step:

- Quality of the written application (60%)
- Quality of the interview (40%)

on







Additional criteria related to the awarding of the scholarship:

 Quota relating to the region/country of origin/residence (EACEA requirements), gender balance and geographical spread.

Selection Committee

The Selection Committee consists of the EIMAS Deans of the three partner institutions. The EIMASCC evaluates the application documents and attends the interviews as well but does not have an own vote.

Final Selection

The threshold for applicants is 70%. The 58 EMJMD student scholarships will be divided among the four intakes of students. A maximum of ten (10) self-funded students will be admitted per intake.

The EIMASC has unanimously agreed upon the following application, admission and enrolment procedures as well as joint working mechanisms to run this process effectively:

- The call for applications to be admitted to the EIMAS is announced one (academic) year in advance on the websites of the EIMASC, the participating institutions as well as on relevant international portals and platforms and via social media.
- The application platform hosted on the servers of the UBT will be opened from 1 December to 28 February for EMJMD student scholarships applicants or 30 April for self-funded applicants. Applications submitted after these deadlines will not be considered.
- Students have to be admitted by formal (un)conditional admission letter through coordinator to EIMAS at least five months (EMJMD student scholarship holders) / three months (self-funded students) prior to the respective cohort's intake.
- All interviews will be run via video conference. However, a student has the right to ask for a personal
 interview on site if he/she is available on site for the interview date. Interviews can be run at either
 EIMASC institution. However, no travel expenses to interviews are paid to students by EIMAS
 funding. The costs of travel expenses of the Selection Committee are covered through EIMAS
 programme funds and are considered to be part of the consortium management costs.
- After the student has been admitted to the EIMAS programme through the EIMASC selection process, further institutional admission and enrolment at the respective partner institution of the EIMASC follows the rules of the respective partner institution.
- Therefore, the student registration offices of UBT, UBM and UP have to be connected through the EIMASCC in order to adjust enrolment procedures as well as necessary documents, such as learning agreements and transcripts of records including credit transfer documentation.

9. STUDENT PERFORMANCE MONITORING AND EVALUATION PROCEDURES

The EIMASC has unanimously agreed upon the following joint procedures for student performance monitoring and evaluation

Each student must sign the Agreement on EIMAS Key Elements and Milestones (AKEM) as well as
the EIMAS Individual Student and Learning Agreement (ISLA) specifying the rights and duties of the
student and the EIMASC in order to successfully take part in the programme according to the rules
of the European Commission







- Each student must sign the in the AKEM and ISLA included financial acceptance statement working as the central agreement between the EIMASC and the student specifying conditions and regulations of the 'financial relationship'.
- A survey of ECTS to be awarded for the individual modules is given on the EIMASC website as well as in the module handbook.
- All students follow the same programme through the first three semesters of the EIMAS.
- In the fourth semester, each student has to put together a study plan and have it confirmed in a 'learning agreement' by his/her respective supervisor.
- The ISLA has to be signed by the student, one EIMAS Dean, the supervisor and the EIMASCC.
- A Joint Degree is created and awarded by UBT as coordinating institution.
- The exam and re-sit organisation is done at the respective EIMASC institution during the cohort's stay. This concerns also the thesis defence at the end of the programme.
- Each exam/thesis defence follows the rules applicable at each institution.
- The thesis is to be organized and defended at the respective EIMASC institution where the student spends his/her final semester.
- The organisation of conversion of grades is coordinated by the EIMASCC in consultation with the respective local boards of examiners.

10. SERVICES FOR STUDENTS

The EIMASC has unanimously agreed upon the following full service package for students: Students will receive a full service package according to the professional standards at the EIMASC institutions. All partner institutions have proven expertise and provide best practice in student services including:

- Visa support
- Administrative support
- Advice in health insurance scheme and assistance
- Support to find appropriate accommodation
- Orientation/induction week
- Buddy Programme
- Language Support
- Tutoring/Mentoring learning facilities
- Internship opportunities
- Intercultural Awareness/Training (with certificate)
- Intercultural Programme and Events

11. INTERNAL OPERATIONAL PROCEDURES

The EIMASC has unanimously agreed upon the following provisions for internal procedures related to the submission of operational/financial documents and mandatory reports to the EU agency:

- All EIMAS activities follow a joint project calendar of milestones and deadlines.
- Internal deadlines for reports and accountancy are in general at least two months prior to EACEA deadlines.







- All financial transactions are documented and run through a joint format of budget database.
 Scholarships are executed via the E+ Mobility Tool. All other financial transactions are run through a solid and reliable database system established with proven capabilities at the coordinating institution (UBT) (MoveOn).
- Budget meetings are a substantial part of every EC meeting.
- All deadlines of financial and content reporting are regarded as binding and will be met.
- The budget will be spent by all EIMAS partners strictly according to the EACEA expenditure regulations as well as according to the EIMAS grant agreement.
- The coordinating institution (UBT) has the mandate of the other partners to act on their behalf in the framework of the EIMASC. Therefore, UBT and the EIMASCC are responsible for keeping the respective deadlines and conducting the project according to the EMJMD regulations. However, the financial responsibility for the whole budget rests with all EIMASC institutions.

As the main experts for quality protection and assurance, the respective controlling boards and mechanisms at the faculty level as well as the heads of the quality management units at the partner universities' presidential offices will be involved in the evaluation of the EIMAS project's performance. They will share responsibility in controlling the activities of the consortium project and are expected to offer their expertise and advise in order to ensure constant improvement in the outcome of processes and activities and to reach the targets that have been set.

To this effect, all programme participants will regularly be asked to complete online evaluation questionnaires (no less than once a year), which will be analysed by the heads of the quality management units or comparable units at each partner institution and the Executive Committee, and used to steer the further development of the project in order to improve the quality of research collaboration and joint teaching as well as the mobility schemes of the EIMAS consortium.

12. ENGAGEMENT OF GUEST SCHOLARS

12.1. APPLICATION AND ENROLMENT PROCEDURES FOR SCHOLARS

The EIMASC has unanimously agreed upon effective application and enrolment mechanisms of scholars as guest scholars – at least four invited scholars/guest lecturers per intake, engaged in the EMJMD activities for at least eight weeks in total – in the EIMAS:

- The announcement of positions for guest scholars for the EIMAS is permanently published on the EIMAS Website (Application Guest Scholars).
- The requirements, remuneration, information on the application procedure and deadlines are stated on the website.
- The deadlines for applications are published on the EIMAS website.
- Selection criterion for a guest lectureship in the EIMAS is proven expertise in a topic closely related to the EIMAS curriculum.
- Guest scholars need to have a very good command of English.
- The consortium aims to have a diverse team of lecturers, in terms of gender and disciplinary and geographical background. The guest lecturer programme will also be put to the realisation of this aim.
- Documents necessary for the application: filled application form, CV, list of selected publications, scanned copy of the national identity card or passport ID page.
- The guest lecturer signs an assignment agreement stating his/her teaching obligations and honorarium.







- Travel schedules will be organised by the EIMASCC in consultation with the guest lecturer.
 Assistance with finding accommodation will be provided locally by the hosting institution. The
 remuneration in the amount of 1,500.00 € per week incl. travel and accommodation costs, will be
 reimbursed after submission of a detailed activity report after the end of the stay.
- Apart from the guest lecturers funded by the EMJMD, the consortium partners have committed to
 also use opportunities in their own networks to invite guest lecturers to the programme, such as
 scholars participating in their regular visiting fellowship programmes.

13. INTERACTION WITH NON-ACADEMIC AND NON-EDUCATIONAL ACTORS

The EIMASC has unanimously agreed upon envisaged interaction with non-academic and non-educational actors (reflecting the future job market for our students) in order to aim at a high employability of EIMAS graduates. The intended measures and activities are already part of the EIMASC institution's regular portfolio of activities and procedures in the areas of outreach, knowledge and technology transfer, entrepreneurship and innovation and spin-off incubation as well as career advice and career development support and employability enhancement service. The intended activities to be run by the EIMASC in coordination with the action plan of their institutions include:

- the participation in career fairs,
- application training (writing and interviewing),
- establishing of employer contact through internship placements and career fairs,
- conduct study trips to visit potential employers and explore areas of employment,
- organise and offer guest lectures by non-academics on topical issues in the curriculum (such as social development challenges or inclusive business models in Africa), and more generally in entrepreneurship and innovation in order to develop an entrepreneurial culture among EIMAS students,
- offer participation in spin-off incubator activities to EIMAS students,
- expose EIMAS students to the network of the EIMASC institutions, which include chambers of commerce, GOs and NGOs, such as UNESCO and the GIZ, EFD.

Finally, the Advisory Board, consisting of societal stakeholders, is an important instrument to engage non-academic and non-educational actors. The AB will inter alia be heard on the curriculum, progress and outcomes, and engaged in extra-curriculum activities, such as job fairs, publicity events etc.

14. PROVISIONS AND PROCEDURES OF AWARDING THE FINAL DEGREE

The EIMASC has unanimously agreed upon the provisions and procedures of awarding the final joint Master degree.

Each partner recognizes the ECTS achieved at the other partners. This recognition of credits and study periods is coordinated by the EIMASCC in close cooperation with the respective administrative units (registration and examination offices) at the respective partners.

All graduates will be awarded one joint EIMAS degree certificate issued by the coordinating institution, UBT, which is approved and recognised by UBM and UP. This joint degree certificate will contain the name of the Consortium, the name of the participating institutions, and the signature of the Dean of the Faculty of Languages & Literatures of UBT. In addition to this joint degree certificate, students will







also obtain a national certificate from UBM following French national regulation in terms of diploma issuing in the frame of an international partnership.

A Joint Diploma Supplement will be issued to the graduate students by the coordinating institution, which follows the model developed by the European Commission, Council of Europe and UNESCO/CEPES. The purpose of the supplement is to show the students' mobility path and covers the entire content of the Master programme, describing the nature, level, content and status of the studies they have completed.

The consortium partners agree on the jointly and specially for the EIMAS designed grading system in order to calculate unambiguous results ranging from A(+) to D(-) and F.

EIMAS Grading System

| | percent | | | X = SUA Date of | |
|-------------------|---------------|-----------------|-----|-------------------|------|
| | overall grade | for each module | UBT | UBM | UP |
| A+ (excellent) | 99-100% | 100% | 1,0 | 20 | 20 |
| A (very good) | 95-98% | 97% | 1,0 | 18-19 | 19 |
| A- (very good) | 91-94% | 93% | 1,3 | 16-17 | 18 |
| B+ (good) | 86-90% | 87% | 1,7 | 16 | 17 |
| B (good) | 81-85% | 83% | 2,0 | 15 | 16 |
| B- (good) | 76-80 % | 77% | 2,3 | 14 | 15 |
| C+ (satisfactory) | 71-75% | 73% | 2,7 | 14 | 14 |
| C (satisfactory) | 66-70% | 67% | 3,0 | 13 | 13 |
| C- (satisfactory) | 61-65% | 63% | 3,3 | 12 | 12 |
| D+ (sufficient) | 56-60% | 57% | 3,7 | 12 | 11 |
| D (sufficient) | 51-55% | 53% | 4,0 | 11 | 10 |
| D- (sufficient) | 50% | 50% | 4,0 | 10 | 10 |
| F (insufficient) | <50% | <50% | >40 | < 10 | < 10 |

- Certificates will be awarded for special additional 'soft skill' activities of the programme, such as language proficiency in the respective national and/or African language, and intercultural competence.
- A graduation ceremony of awarding the final degree will take place towards the end of the fourth semester. The EIMASC institutions take turns in organising and hosting it.
- There will be an international PR release for each inauguration and degree-awarding ceremony.

15. VISIBILITY

Any communication or publication related to the project, made by the beneficiaries jointly or individually, including at conferences, seminars or in any information or promotional materials (such as brochures, leaflets, posters, presentations, etc.), shall indicate that the project has received funding and Union shall display the European (https://eacea.ec.europa.eu/about-eacea/visual-identity-and-logos-eacea/erasmus-visual-identity-







and-logos en). When displayed in association with another logo, the European Union emblem must have appropriate prominence.

Any communication or publication related to the project made by the beneficiaries jointly or individually in any form and using any means shall indicate that it reflects only the author's view and that the EACEA and the Commission are not responsible for any use that may be made of the information it contains.

16. ENTRY INTO FORCE, DURATION AND TERMINATION

The Consortium Agreement shall enter into force on the date on which the last party signs with retroactive effect from the starting date of the actions of the EIMAS project and shall continue in full force and effect until complete fulfilment of all obligations undertaken by the coordinator and the partners under the Grant Agreement and the present document.

The Consortium Agreement is valid only when it harmonises with the meaning of the Grant Agreement. In case the terms of the present agreement are in conflict with the terms of the Grant Agreement, the terms of the latter shall prevail.

Should any provision of the Consortium Agreement become invalid, illegal or unenforceable, it shall not affect the validity of the remaining provisions of the agreement.

In the event that a partner fails to perform any obligations under the present agreement and does not remedy such failure within thirty (30) days after having received a notice in writing from the coordinator specifying the failure and requiring such remedy, without prejudice to any other rights or remedies, the coordinator shall be entitled to start the termination process of the present agreement forthwith, without the application of any juridical procedures, by notice in writing to the partner and by filing a written request for an Official Amendment to the EACEA.

If the Consortium Agreement is terminated because a partner fails to perform its obligations under the present Agreement, the rights and licenses granted to the institution pursuant to this Agreement shall cease immediately, and the institution shall forfeit the right to reimbursement for obligations performed.

Furthermore, if the Consortium Agreement is terminated by the coordinator after receiving the official amendment approving the termination due to non-performance of obligations by a partner, the partner shall be responsible for and pay any direct cost increase resulting from the necessity to remedy its breach of responsibilities and to assign its tasks to one or several other project partners. The provisions regarding liability, applicable law and settlement of disputes shall remain valid even after the expiration or termination of this Consortium Agreement.

- a) All general and specific terms of mutual assistance and cooperation shall be discussed and agreed upon in writing by the responsible governing authority of each university prior to the initiation of the EIMAS.
- b) The consortium partner institutions and/or their respective departments concerned with the EIMAS shall make decisions by consulting the specific procedures and details of cooperation within the framework of this agreement, and shall consult from time to time at the request of either institution for the purpose of reviewing and evaluating the operation of the agreement.
- c) The financial agreements involved in the implementation of this consortium agreement shall be settled via consultation between the responsible governing authorities of the three institutions in respect of each programme of co-operation.







- d) This consortium agreement shall come into force on the date of the last signature indicated hereunder.
- e) However, either of the signing institutions may terminate the agreement in writing at least ten months prior to the beginning of an academic term/year. All partners will make sure that the withdrawal of one partner will not negatively affect the students in the programme.
- f) This agreement may be amended or supplemented by written agreement between the three institutions. Each amendment and/or supplement will be appended as an annexure.

17. LEGAL PROVISIONS, LIABILITY AND ETHICAL PRINCIPLES

Nothing in this Agreement shall be deemed to require a partner to breach any mandatory or statutory law under which the partner is operating.

Partners agree that every person with responsibilities within the partnership (in relation to the mutual undertakings with each other) shall abide by, conform to, and comply with all the laws of each partner's home country, or other relevant jurisdictions as well as the statutes, regulations and disciplinary rules formally approved by each partner.

No partner shall be held responsible to other partner for any direct or consequential loss or similar damage such as, but not limited to, loss of profit, loss of revenue or loss of contracts, provided such damage was not caused by a wilful act or by a breach of confidentiality.

In the event that any casualty or unforeseen occurrence shall render the fulfilment of the Agreement impossible, no party shall in any case be held responsible to any other party for any damage caused thereby.

Each partner shall be solely liable for any loss, damage or injury to third parties resulting directly from its actions. The partners shall not, however, be held liable for any indirect or consequential loss or damage that they may have caused to each other in connection with the project.

Each partner shall be solely liable for any loss, destruction, damage, death or injury to the persons or property of the partner resulting directly or indirectly from performance of the work under the present Contract.

In the event of a partner breach of its obligations under the present Consortium Agreement, such breach must be corrected within the calendar that will be established by the coordinator. If the breach is not solved within the established deadline, the defaulting institution will be considered accountable and corrective and disciplinary actions will be adopted, namely the mentioned under clause 8. of the present agreement.

No partner shall be held responsible for a breach of the Consortium Agreement if such breach is caused by *force majeure*. Force majeure shall mean any unforeseeable exceptional situation or event beyond the parties' control, which prevents either of them from fulfilling any of their obligations under the Agreement, which was not attributable to error or negligence on their part or on the part of subcontractors, affiliated entities or third parties involved in the implementation and which proves to be inevitable in spite of exercising all due diligence. Any default of a service, defect in equipment or material or delays in making them available, unless they stem directly from a relevant case of force majeure, as well as labour disputes, strikes or financial difficulties cannot be invoked as force majeure.







Each partner must prompt and immediately notify the coordinator of any *force majeure* event that will act accordingly to the seriousness of the existent situation. The institutions shall make every effort to minimise any damage due to *force majeure*.

The partners shall not be entitled to act or to make legally binding declarations on behalf of any other partner. Nothing in this Agreement shall be deemed to constitute a joint venture, agency, interest grouping or any other kind of formal business grouping or entity between the partners.

The partners commit to undertake all the necessary measures to prevent any risk of conflicts of interests which would affect the impartial and objective performance of the Consortium Agreement and of the Grant Agreement. Such conflict of interest could arise in particular as a result of economic interest, political or national affinity, family or emotional reasons, or any other shared interest.

18. DISAGREEMENTS AND SETTLEMENT OF DISPUTES

The current Consortium Agreement is governed by German Law and the European Legal basis of Programme Erasmus+. The competent court determined in accordance with the applicable national law shall have sole jurisdiction to hear any dispute between the EACEA and any beneficiary concerning the interpretation, application or validity of this Agreement, if such a dispute cannot be settled amicably.

19. AMENDMENTS

This Agreement may be formally amended or modified, in writing, upon signature of all partners in accordance with the Grant Agreement.

This Consortium Agreement is drawn up in four original copies, in English. This language shall govern all EIMAS documents, news, meetings and processes.

20. ANNEXES

- Grant Agreement
- Project Description
- Balance Sheet
- Declaration of Honour
- Mandates
- Individual Student and Learning Agreement (ISLA)
- Agreement on Key Elements and Milestones (AKEM)
- ERASMUS+: KA1 Higher Education EMJMD Practical Information
 - Preparatory Activities & EMJMD Student Scholarships
 - How to Make Amendments to the Grant Agreement

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We, the undersigned, declare that we have read and accepted the terms and conditions of the present document as described above, including the annexes thereto.

Bayreuth 102/21

Prof. Dr. Stefan Leible

President

Universität Bayreuth

Bordeaux, 25/01/2011

Prof. Dr. Lionel Larré

President

Université Bordeaux Montaigne

PARSIDENCE

Porto, 28/12/2020

Prof. Dr. António Sousa Pere

Rector

Universidade do Porto